



**cost**  
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IN SCIENCE AND TECHNOLOGY

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Leiden, 1 February 2017

## Subject | Minutes of the 11th Meeting of the Steering Group of COST Action IS1305 “European Network of e-Lexicography (ENeL)”

### Skype

**22 December 2016, from 12h00 till 13h12 CET**

Present: Martin Everaert (Chair), Iztok Kosem (Vice-Chair), Simon Krek (WG3 Chair), Rute Costa (Training Schools Manager), Bob Boelhouwer (WG1 Vice-Chair), Carole Tiberius (WG3 Vice-Chair, Interim STSM Manager),

Absent with notice: Eveline Wandl-Vogt (WG4 Chair), Toma Tasovac (WG2 Vice-Chair), Robert Lew (WG1 Chair), Tanneke Schoonheim (STSM Manager), Krzysztof Nowak (WG4 Vice-Chair), Vera Hildenbrandt (WG2 Chair), Natalie Mederake (ESRF/Female Research Manager)

Minutes: Bob Boelhouwer (WG1).

1. Welcome and opening at 12h00
2. Adoption of the Agenda: no changes.
3. Approval of minutes and matters arising of last meeting (Brno 16 September 2016): Approved.
4. Update from the Action Chair
  - a) No updates
  - b) Short Term Scientific Missions (STSM): One approved STSM for 2016 did not materialize. Jožica Škofic still wants the STSM in Vienna, but in 2017. If the new date will be before the end of budget (April 30) there is no problem. Otherwise we have to find a way to move the money to the next budget period. Carole will let her know that we request to be informed about the new date before January 15. See further Annex 1.
  - c) Training School. There is presently one proposal for a Training School to be



held at Waterford, Ireland. Rute considers it to be a good proposal. Iztok remarks that there are many lecturers in relation to the number of students (10 to 20). Iztok and Rute will discuss this with Chris Mulhall and will consult Carole on budget matters. A renewed plan should be finished by Jan. 6. Iztok also remarks that relatively many lecturers are not members of the Action. We have to check if all of them can be reimbursed as invited speakers.

5. Budget. There is still €62.000 available in this budget period. The Budapest meeting will cost €53.000, so there will be €9000 left. We will try to move that to the next budget period. There is no information of the amount of money for the next budget period, but according to estimate it will be around €75.000. The final meeting in Leiden will cost around €55.000.
6. Monitoring of the Action: No update.
7. Implementation of COST policies on:
  - a) Promotion of gender balance and Early Career Investigators (ECI): No update
  - b) Inclusiveness and Excellence: no update.
8. Follow-up of MoU objectives:
  - a) WG1: Criterion for reimbursement for the Budapest meeting is acceptance of a short paper. For the joint WG1/WG4 meeting there are presently only 5 submissions.
  - b) WG2: No update
  - c) WG3: Procedures for call are in place. Requirement for participation in one part is an accepted paper. An additional 6 persons will be invited for the H2020 proposal.
  - d) WG4: See WG1.  
35 members of the MC have indicated that they will join the Budapest meeting. By January 9 the names of all participants should be given, in order to send out invitations.
9. Scientific planning
  - a) Scientific strategy (MoU objectives, GP Goals, WG tasks and deliverables)  
No update.
  - b) Action Budget Planning  
See Annex 2.
  - c) Long-term planning (including anticipated locations and dates of future activities).  
No update.
  - d) Dissemination planning (Publications and outreach activities)  
There are new rules for financing the final publication, but the maximal amount will still be €10,000. Further discussion on the final publication will be on the agenda for Budapest. Iztok proposes to send out a call for plans for the publication. Martin and Iztok will see to that.
10. Requests to join the Action from:
  - a) COST countries: none.





b) Institutions in Near Neighboring Countries: None

11. AOB: none

12. Location and date of next meeting  
Budapest end of February.

13. Summary of SG decisions:

- Carole will inquire Jožica Škofic about the intended new date of the STSM
- Iztok and Rute will discuss the TS with Chris Mulhall
- All chairs: by Jan. 9 the names of all participants for Budapest should be known
- Martin and Iztok will look into a Call for Plans pertaining to the Final Publication

14. Closing at 13.12

#### ANNEXES

1. 02 STSMs 2016-2017 (2).doc, sent by e-mail 22-12-2016
2. 03 ENeL Action Budget 2016-2017.doc, sent by e-mail 22-12-2016.

