Leiden, 13 July 2016

# Subject │ Minutes of the 9th Meeting of the Steering Group of COST Action IS1305 “European Network of e-Lexicography (ENeL)”

**Skype**

**15 June 2016, from 09h00 till 10h30 CET**

Present: Martin Everaert (Chair), Iztok Kosem (Vice-Chair), Robert Lew (WG1 Chair), Toma Tasovac (WG2 Vice-Chair), Simon Krek (WG3 Chair), Eveline Wandl-Vogt (WG4 Chair), Rute Costa (Training Schools Manager), Bob Boelhouwer (WG1 Vice-Chair), Tanneke Schoonheim (STSM Manager), Carole Tiberius (WG3 Vice-Chair), Vera Hildenbrandt (WG2 Chair), Nathalie Mederake (ESRF/Female Research Manager)

Absent with notice: Krzysztof Nowak (WG4 Vice-Chair)

Minutes: Bob Boelhouwer (WG1).

1. Welcome and opening at 09h08
2. Adoption of the Agenda
3. Approval of minutes and matters arising of last meeting (Barcelona 31 March 2016)
4. Update from the Action Chair

a) Status of Action: No changes.

b) Short Term Scientific Missions (STSM): There is one new application (Egon Stemle, see Annex 1), which is approved. Other applications on the list have already been agreed upon via e-mail discussions. New deadline for submissions: 31 aug. 2016.

c) Training School 2016: 29 people attended. Rute will send a report as soon as she gets the financial data. The students efforts are available on ‘www.lexonomy.eu’.

Training School 2017: Eveline reports that there are two preliminary proposals. One suggested by Geoffrey Williams, Chris Mulhall and Alina Villalva and another in conjunction with Dariah in 2017. Eveline will submit a definite proposal within four weeks (deadline july 6). In the coming weeks Martin will Skype with Eveline on his subject.

1. Update from the Grant Holder: Action budget status. EUR 1200 was not spent in budget period 3. See Annex 2. In budget period 4 there will be one MC meeting (Spring 2017 Budapest), several WG meetings (Brno, Lisbon, Berlin, Salamanca and Budapest), a Training School (Ljubljana, took place in May 2016) and at least six STSM’s.
2. Monitoring of the Action: Nothing has changed. We are doing fine.
3. Implementation of COST policies on:
4. Promotion of gender balance and Early Career Investigators (ECI): Nathalie will promote COST Family Friendly Policy for the upcoming meetings.
5. Nothing has changed. We are doing fine.
6. Follow-up of MoU objectives: The progress reports of the WGs will be sent to Tanneke and Iztok before the 29th of June.
	1. WG1. Will not meet in Brno. Meeting in spring 2017 (Budapest), a joint session with WG4 is a possibility. Details will be discussed in Brno.
	2. WG2. Will meet in autumn 2016 (Berlin) in conjunction with DARIAH-EU. Only invited participants. Subject will be ‘Best practices on encoding content’.
	3. WG3. Will meet in Brno. All procedures are in place. Eight submissions have been received for the first (open) part which has the topic ‘Lexicographical data meet computational linguistics and knowledge systems’. The second part is by invitation only and will concern the sustainability of the network (for instance by applying for a Horizon 2020 Grant). Will also meet in Budapest (spring 2017). Topic will be ‘Between Corpora and Dictionaries’.
	4. WG4. Two meetings in November 2016 (Salamanca, Lisbon) with small groups. Topics are ‘Citizens Science’ and ‘Citizens Lexicography’. Eveline will send more details on program and contributions as quickly as possible. Members of WG4 will also attend Euralex (Tbilisi) in September 2016.

9. Scientific planning

 a) Scientific strategy (MoU objectives, GP Goals, WG tasks and deliverables)

Martin and Tanneke will study the list of publications. The list still needs to be updated for WG meetings.

 b) Action Budget Planning

See Annex 2, 3.

The MC has agreed on the financial plan we proposed in Barcelona. Funding can be shifted but should remain within the budget period.

 c) Long-term planning (including anticipated locations and dates of future activities).

No news. The results of the H2020 is crucial for future plans. It is not known when the decision will be made.

d) Dissemination planning (Publications and outreach activities)

There is EUR 10,000 available for a final publication. This money needs to be requested 6 month in advance. We need a committee to make plans for such a publication.

10. Requests to join the Action from:

a) COST countries: none. Iztok reports that there are still new members waiting for approval to join WG’s. WG chairs need to decide on that.

b) Institutions in Near Neighbour Countries: None

11. AOB: none

12. Location and date of next meeting

The next meeting will be in Brno 16/17 September 2016. All members are invited to participate in the whole program. SG meeting will be in the evening of Friday 16.

13. Summary of SG decisions:

* STSM of Egon Stemle approved.
* Eveline will advance a proposal for a TS in 2017.
* The list of publications will be updated by Martin and Tanneke.
* A committee for the final publication will be formed.

14. Closing

ANNEXES

1. 04b STSM Request 34353 for Action IS1305.pdf (sent on 08-06-2016)

2. 05 ENeL Action Budget 2015-2016.doc (sent on 08-06-2016)

3. 05 ENeL Action Budget 2016-2017.doc (sent on 08-06-2016)

4. 09c ENeL meeting planning 2016-2017