Leiden, 3 December 2015

# Subject │ Minutes of the 8th Meeting of the Steering Group of COST Action IS1305 “European Network of e-Lexicography (ENeL)”

**Via Skype**

**11 November 2015, from 14h00 till 16h00 CET**

Present: Martin Everaert (Chair), Iztok Kosem (Vice-Chair), Robert Lew (WG1 Chair), Toma Tasovac (WG2 Vice-Chair), Simon Krek (WG3 Chair), Eveline Wandl-Vogt (WG4 Chair, Rute Costa (Training Schools Manager), Bob Boelhouwer (WG1 Vice-Chair), Tanneke Schoonheim (STSM Manager), Carole Tiberius (WG3 Vice-Chair).

Absent with notice: Vera Hildenbrandt (WG2 Chair), Yvonne Luther (ESRF/Female Research Manager), Krzysztof Nowak (WG4 Vice-Chair) , Rute Costa (Training Schools Manager).

Minutes: Bob Boelhouwer (WG1).

1. Welcome and opening at 14h00
2. Tanneke proposes to add the ESR / Gender Report to the agenda.
3. Minutes of SG meeting August 13th are accepted.
4. WG reports. The have been sent to the members of the SG. Additional information:
* WG1. No questions
* WG2. Carole: Will the blog be made public? Toma: yes
* WG3. No questions
* WG4. Tanneke: Some statistics members and nationalities are is missing.

Work plans:

* Martin, Tanneke and Iztok will go through all the work plans and will make an evaluation and overview. Work plans should be ready before the end of the week (before 16-11-2015).
* WG1. Robert provides an additional link to an online document that holds more details on the developmental plans for portal. The new version of the portal should be ready by September 2016.
* WG2. No questions
* WG3. Martin remarks that he finds that plans reflect the viewpoint of dictionary makers, not that of dictionary users. Simon replies that in Barcelona the emphasis will be on users. Martin stresses that we should also reach out to new user groups.
* WG4. Martin: What is the relation between the task groups and WG1? Eveline: The intention is that the ideas generated by the task groups will, in corporation with WG1, lead to the formulation of projects that contribute to the portal. Tanneke: Task groups should explain how the portal can facilitate their research. Martin: What is the relation among the large number of task groups? Will this large number not fragment the efforts too much? Eveline: Members from different background should first be enabled to express their ideas. The next step is to concert these ideas and efforts.
1. Spring meeting Barcelona. Programs for WG1 and WG3 is ready. WG4 will focus on interlinking. Tanneke: WG’s have to clarify the criteria for reimbursement. Because of budget limitations, only 80 participants can be allowed. Simon remarks that equal cuts for all WG’s are unfair, since the WG’s differ largely in number of members. He proposes proportional cuts. Iztok further suggest that participants should at least provide an abstract.
2. PARSEME/ENeL Skopje. Simon: The work plan and definition of requirements will be ready by the end of next week (20-11-2015). Only some ten participants will be reimbursed by COST. The call will be out in December 2015.
3. Autumn Meeting Brno. Program should be available by 15 April 2016. Participants should be known by June 2016.
4. STSM’s. Tanneke: There are already four applications in the works. Robert mentions a possible application from Michal to work on the second version of the portal. Martin wonders why there are no applications from large countries like the UK and France.
5. Training School. Simon: There is a draft program. Invitations will be out before the end of 2015. Selection will be made before half of February 2016. The teachers are not yet known. Topics will be building corpora, extracting data and publishing it online. Tanneke: Report on the Training School Lisbon is available and will be published on the website.
6. Krakow. Participation could be useful for us. The subject will be discussed via email.
7. Horizon 2020. Call will be out end of March 2016. A short proposal has the size of about 20 pages. Martin: We can organize an extra meeting on this.
8. AOB.
	* Gender Balance Report. Iztok: there should be an update before April 2016. The report is not further discussed due to absence of Yvonne.
	* Iztok: There are still members that have not filled in the spreadsheet[[1]](#footnote-1). Martin: we should contact those members. He asks Iztok to send a list with names to the Chairs, who should take further action. No response after two weeks will mean the membership will be redrawn.
	* Iztok: We should make plans for the Final Conference. It will be tied to E-Lex. Chairs should provide ideas.
	* Iztok: NLP Centre Brno has received a small funding from the Czech government which can be used for WG1 or WG3 objectives.
9. Closing at 16h01

Summary of decision/actions:

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| **Decision/Action** | **Responsibility** | **Deadline** |
| Make an overview of the work plans | Martin, Tanneke and Iztok | 01-01-2016 |
| Work plans and criteria for reimbursement for Barcelona have to be clarified | WG Chairs | 01-01-2016 |
| Members have to fill in their details in the spreadsheet | WG Chairs | 25-11-2015 |

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1. <https://docs.google.com/spreadsheets/d/1wmvrBdTxg5SIqeDJQQ-V6GN--wBNJQ> [↑](#footnote-ref-1)