# Subject │ Minutes of the 7th Meeting of the Steering Group

# of COST Action IS1305 “European Network of e-Lexicography (ENeL)”

**At Herstmonceux Castle, Herstmonceux, UK**

**On 14 August 2015, from 19h00 till 20h30 CET**

Present: Martin Everaert (Chair), Iztok Kosem (Vice-Chair), Anne Dykstra (outgoing WG1 Chair), Robert Lew (incoming WG1 Chair), (Vera Hildenbrandt (WG2 Chair), Toma Tasovac (WG2 Vice-Chair), Simon Krek (WG3 Chair), Carole Tiberius (WG3 Vice-Chair), Eveline Wandl-Vogt (WG4 Chair), Krzysztof Nowak (WG4 Vice-Chair), Tanneke Schoonheim (STSM Manager).

Absent with notice: Bob Boelhouwer (WG1 Vice-Chair), Rute Costa (Training Schools Manager), Yvonne Luther (ESRF/Female Research Manager).

Minutes: Tanneke Schoonheim (STSM Manager) and Carole Tiberius (WG3 Vice-Chair).

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| **1. Welcome**Martin EVERAERT opens the meeting at 19h00.**2. Adoption of agenda**Item 3 of the agenda will be moved down (and becomes item 7). The issue of working plans for the remaining years of the action is entered as item 3.**3. Action years 2016 - 2017**Martin EVERAERT, Iztok KOSEM and Tanneke SCHOONHEIM suggest to change the format of the meetings slightly and to have less ‘individual’ WG meetings and more topic-based ones. By doing this, the strict borders between the WGs can be opened up and combined meetings can be organised (as WG1 and WG3 have already planned for March 2016).Martin wants detailed work plans from each WG for 2016 and 2017, with scheduled deliverables. The division of labour is up to the different WGs. Task groups are fine, but they should deliver. Non active task groups should be closed. Michal MECHURA and Bob BOELHOUWER will make the working plan for WG1. WG1 continues building the portal, but needs input from the other WGs. WG1 is especially waiting for input from WG4. WG2 has already made detailed plans for the next meeting in March 2016. WG3 has already made detailed plans for the complete action period. WG4 has 10 task groups at the moment. WG4 will deliver input for WG1. Task groups will be asked to explain their relation to the portal and also to tell what they expect from the portal. WG1 & WG4 should both form their own perspective and get things done.It is also important to have minutes of all WG meetings. We still lack minutes from some of the earlier meetings. WG Chairs have to provide work plans for the next two years and minutes from all the meeting by September 27th 2015. |
| Eveline WANDL-VOGT would like to have one or more meetings connected to conferences in Digital Humanities (see also under 6). STSM application data 2016 are provided. The MC needs to agree on proposed dates. **January 31st 2016 (to be approved before February 15th 2016)****April 30th 2016 (to be approved before May 15th 2016)****August 31th 2016 (to be approved before September 15th 2016) IF THE BUDGET ALLOWS**Planning: |
| * October 2015. SG meeting by Skype. INL will send out a doodle for this meeting. By then we need a decision on reimbursement rules for the meeting in March 2016. Invitations have to be sent before Christmas and will be closed by the beginning of February. We will ask permission of the MC for the closing of invitations.
* March 2016 MC, SG and WG meeting in Vigo Spain. Combined WG1 and WG3 meeting, Proposal for a 2-day WG2 meeting available. WG4 meeting in preparation. The meeting plans will be discussed at the Skype meeting in October 2015.
* 5-6 April 2016 joint PARSEME - ENeL meeting and workshop in Skopje. 10 members of each action will be present. Simon KREK is involved the ENeL part of the meeting.
* 17-20 May 2016 Training School 2017 in Ljubljana. The plan will be ready before the SG skype meeting in October. In principle we will use the same admission rules as for the WG2 Training School.
* June 2016 SG meeting on Skype
* 17-18 September 2016 MC, SG, WG meeting in Brno (connected to the TSD conference).
* October 2016 SG meeting on Skype.

**4. Publication possibilities / Dissemination*** Presentations. The SG will ask the MC for an editor of a Volume integrating the contributions of the different meetings. The SG will motivate MC members to publish in journals. The idea of providing a list of possible journals is suggested. Robert Lew suggests the journal "First Monday".
* Conference papers. De Gruyter seems interested in publishing the results of the Lisbon workshop.
* Training school. The idea of preparing a module on digitizing historical dictionaries on the Dariah platform is discussed. Up to now, the training materials have been hosted on google drive. Moving it to the Dariah platform will turn it into a real academic product. There is a report on the Summer School 2015. WG2 will give access to WG3 chairs/SG.
* Future presentations. Eveline WANDL-VOGT presents her ideas for a WG4 training school in 2017 - Cultural Tourism. Robert LEW is worried about the scientific quality of this meeting. Martin EVERAERT asks Eveline to prepare a more detailed proposal. The topic is of interest to EU, but it needs to be worked out further. Eveline will do this.

**5. Storage Training School 2015 teaching material**See item 4. |
| **6. International Conference of the Digital Humanities Kraków (July 2016)**Krzysztow NOWAK announces the International Conference of the Digital Humanities which will be held in Kraków (July 2016). It could be a possibility to make the ENeL action more visible outside the COST community, by organising a discussion panel or one or more conference-related workshops/events at this international conference. The deadlines are 1 November for a panel, 1 February for workshops/events. Krzysztow will present this idea in the MC meeting of August 2015.**7. Preparation of MC meeting of August 14th**The agenda of the MC meeting is accepted and all relevant documents are available. WG Chairs are asked to report on their WG in the meeting, Anne DYKSTRA will take care of this for WG1, since Robert LEW had already made travel arrangements before he knew he was to become the new WG1 Chair. A template for regular WG reports (including objectives and results, amount of members, gender belance, publications and presentations) will be provided later this year.**8. AOB**There is no AOB**9. Summary of SG decisions** |
| **10. Closing** |

Martin EVERAERT closes the meeting at 20h30.